OLEAN CITY SCHOOL DISTRICT 410 West Sullivan Street Olean, NY 14760

Frank Steffen, Jr., President

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 25, 2020, at 6:30 p.m. in the Olean High School board room, located at 410 West Sullivan Street, Olean, NY. The meeting was called to order by Frank Steffen, Jr., President, with a moment of personal reflection or a silent prayer. Paul Hessney led the Board of Education in the Pledge of Allegiance to the Flag. The public was invited to attend.

Mary Hirsch-Schena, Vice President John Bartimole **Andrew Caya** Janine Fodor Paul Hessney Ira Katzenstein James Padlo ABSENT: Kelly Keller (participated via phone; did not vote) Rick Moore, Superintendent of Schools STAFF PRESENT: Jenny Bilotta, Business Administrator Victoria L. Zaleski-Irizarry, District Clerk

Jen Mahar, District Coordinator of State and Federal Aid Programs

Jen Kless, Director of Curriculum and Instruction

Aaron W. Wolfe, Director of Human Resources

Cso Woodworth, Director of Technology Mike Martel, OHS Assistant Principal

Lauren Stuff, WW Principal Brian Crawford, EV Principal Rachael Schreiber, Teacher

Destiny Custer OTHERS:

PRESENT:

Marina Miketish

Moved by M. Hirsch-Schena, seconded by A. Caya, to approve the agenda as presented.

Agenda Approved

Ayes ____8__

Nays __0___

Motion Carried

Public Comments Regarding Agenda Items:

None

Communications:

Commendations

Public Comments

Communications

 Thank you letter to Olean Intermediate Middle School staff and students for care packages mailed to deployed soldiers

Commendations:

a. Olean Intermediate Middle School - No One Eats Alone Initiative

 b. Congratulations to following OCSD pianists that performed at the 6th Annual OCSD Piano Recital on Tuesday, February 11: Anna Bohdanowycz, Isaiah Sayers, Dylan Ellison, Lokesh Anumalasetty, Tanish Patro, Adrian Bohdanowycz, Riti Anumalasetty, Lena Smith, Naomi Hill, and Tanvi Patro.

Committee Reports

Superintendent's

Committee Reports:

- a. Operations Committee meeting February 3rd given by Ira Katzenstein
- b. Safety Committee meeting February 5th given by Mike Martel
- c. Technology Committee meeting February 6th given by Cso Woodworth
- d. Buildings and Grounds Committee meeting February 11th given by Jim Padlo
- e. Audit and Finance Committee meeting February 13th given by Andrew Caya

Superintendent's Report:

<u>Report</u>

- a. Capital Project public hearing on March 3rd; vote on March 10th
- b. Senator Borello's visit to the high school
- c. EV Game Day wonderful event
- d. 100 days of school so many students dressed up
- e. OIMS No One Eats Alone thank you to the staff that make this a huge success

Consent Agenda: Consent Agenda

Moved by J. Bartimole, seconded by I. Katzenstein, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

The meeting minutes of the regular meeting held on January 21, 2020 and the special meeting held on January 7, 2020.

That the Treasurer's Reports dated January 31, 2020, be accepted and placed on file.

That the Warrant Report for January 2020 be accepted and placed on file.

That the Internal Claims Auditor Exception Report for the period covering month ending January 31, 2020, be accepted and placed on file.

That the CPSE recommendations reviewed on February 25th be approved.

2019-2020

908003662	908003968	908003948	908003954	908003587
908003570	908003834	908003724	908004001	908003229
908003601	908003218	908003604	908003985	

2020-2021

908003968	908003948	908003954	908003587	908003570
908003922	908003971	908003601	908003604	908003924

That the CSE recommendations reviewed on February 25th be approved.

908002495	908003926	908002885	908002265	908001972
908001737	908001412	908000863	908000862	900455709
092510024	900457792	900447294	900441960	092510018
908002096	908002878	908003305	908003261	908000802
908002456	908000870	908001662	908001425	101610000
908002829	900458006	908002278	908001265	908003978
908001914	908003370	908001082	900455855	908000810
908001154	900455894	900447473	908002318	081910001
900455886	900455107	908001236	908000993	908002018
092330000	908000512	908000757	908003641	908002198
908002892	091050004	908000819	908003113	908001520
908003647	908003298	092500003	908002548	908003636
900457562	083190000	900453168	908001605	908003239
900455984	908000655	100500004	908002125	08390006
092790000	908002452			

That the CPSE to CSE recommendations reviewed on February 25th be approved.

2020-2021

908003587	908003229	908003218	
-----------	-----------	-----------	--

That the January 31, 2020 Intra-fund Transfer listing in the amount of \$189,349.88 be accepted/approved and placed on file.

That the Olean Intermediate Middle School's and Olean High School's Student Activity Accounts Quarterly Reports for the period October 1, 2019, through December 31, 2019, be accepted and placed on file.

That the list of Conditional and Non-Conditional Substitutes be appointed.

Ayes <u>8</u> Nays <u>0</u>	Motion Carried
-----------------------------	----------------

Moved by J. Padlo, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, the Bond Resolution, dated January 7, 2020, of the City School District of the City of Olean, New York, is hereby amended to eliminate a clerical error in Section 4 to correctly state that the aggregate maximum cost of the purpose, as estimated by the Board of Education, is \$24,800,000, and such amount is hereby ratified and confirmed. All other provisions of such Bond Resolution remain in full force and effect, as hereby modified.

Aves 8	Navs 0	Motion Carried

Bond Resolution Amendment Approved

Moved by L Kr	atzonetojn eocondo	ad by M. Hirsch	n-Schena, upon the recommendation of	Catt Co Probation
	rintendent of Schoo		the Cattaraugus County School-Based	Officer Contract Approved
Ayes8	<u>B</u> Nays	s <u>0</u>	Motion Carried	
Moore, Superinten	dent of Schools, to	create a Keyb	aya, upon the recommendation of Rick oard Specialist position for the 2019-urs per day position.	Keyboard Specialist Positon Created
Ayes8	<u>Nays</u>	s <u>0</u>	Motion Carried	
Moore, Superinten	dent of Schools, th	at the propose	upon the recommendation of Rick d basis of service charges of the 2020-2021 fiscal year be accepted.	BOCES Basis of Service Charges Tabled
Moved by J. Bartin	nole, seconded by	J. Padlo to tabl	e the motion.	
Ayes <u>8</u>	Nays	s <u> </u>	Motion Carried	
Moore, Superinten		approve Bonn	aya, upon the recommendation of Rick ie Saunders, Tiffany Hladik and Julie year.	School Volunteers Approved
Ayes 8	Nays	s <u> </u>	Motion Carried	
Superintendent of		he bid for refinis	oon the recommendation of Rick Moore, shing the Olean Intermediate Middle School unt of \$34,500.00.	Allcourt Floor Restoration, Inc. Awarded Bid for OIMS Gym Floor
Ayes 8	Nays	s <u> </u>	Motion Carried	Refinishing
Superintendent of Club's Over Night The cost to the sch with the understan Superintendent of	Schools, to approve Field Trip to Washington district will be a ding that all school Schools is authorized.	e the Olean Int ngton DC from for substitutes rules and regu ted to make the	the recommendation of Rick Moore, ermediate Middle School's Washington April 30, 2020, through May 2, 2020. and school nurse. Approval is granted lations will be followed. The final decision, based upon his judgment trip, whether the field trip will occur.	Washington Club's Over Night Trip Approved
Ayes8	<u>B</u> Nays	s <u> </u>	Motion Carried	
Moore, Superinten Field Trip to Alban district. Approval is be followed. The S	ident of Schools, to y, NY from April 16 s granted with the u Superintendent of S	approve the L , 2020, through inderstanding t chools is autho	y, upon the recommendation of Rick iberty Partnership Program's Over Night a April 18, 2020. There is no cost to the hat all school rules and regulations will prized to make the final decision, based theduled field trip, whether the field trip	Liberty Partnership Program's Over Night Trip Approved
Ayes8	<u>BNays</u>	s <u> </u>	Motion Carried	
Rick Moore, Super Night Field Trip to	rintendent of Schoo Hershey Park, PA	ols, to approve and Ocean City	tzenstein, upon the recommendation of the Olean High School Senior Class Over y, MD from June 8, 2020, through June ubstitutes. Approval is granted with the	Senior Class Over Night Trip Approved

understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes ____7__ Nays ___1__ Motion Carried P. Hessney

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Notice of Annual
Public Hearing and
Vote

NOTICE OF ANNUAL SCHOOL DISTRICT PUBLIC HEARING AND VOTE:

NOTICE IS HERBY GIVEN, that a public hearing for the voters of the District on the 2020-2021 budget and expenditure of funds will be held on May 5, 2020, commencing at 6:00 p.m. Prevailing Time in the Olean Intermediate Middle School's LGI Room, 401 Wayne Street, Olean, New York.

AND FURTHER NOTICE IS HEREBY GIVEN that the Annual School District vote of the Olean City School District ("District"), Cattaraugus County, New York will be held on Tuesday, May 19, 2020, from 7:00 A.M. to 9:00 P.M. Prevailing Time at the Polling Place as follows for the purposes of electing one (1) Member of the Board of Education, voting on the budget for the 2020-2021 fiscal year, and transacting such other business as is authorized by law:

TAKE FURTHER NOTICE, that the election of a member of the Board of Education shall be held to fill one (1) position on the Board. This position is to be for a five (5) year and 41 day term commencing on May 20, 2020, and terminating on June 30, 2025, due to the resignation of Michael Martello.

Polling Place

Olean Intermediate Middle School, Music Suite, 401 Wayne Street

TAKE FURTHER NOTICE, that all candidates for the office of Member of the Board of Education shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least 100 qualified voters of the District, shall state the residence of each signer, and shall be filed in the Office of the Clerk of the District between the hours of 9:00 a.m. Prevailing Time and 5:00 P.M. Prevailing Time not later than April 29, 2020, the twentieth (20th) day preceding the election of Members of the Board of Education, to wit, May 19, 2020.

TAKE FURTHER NOTICE, that voting on the budget and propositions shall consist of voting on the following propositions, and on each other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 1 – 2020-2021 Basic Budget

Shall the following resolution be adopted, to wit:

RESOLVED that the basic budget for the Olean City School District (the "District") for the fiscal year commencing July 1, 2020, and ending June 30, 2021, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

TAKE FURTHER NOTICE, that an optical scanning voting machine will be used to record the vote on the budget, on the proposition(s), and on the election of Members of the Board of Education.

TAKE FURTHER NOTICE, that the Board of Education of this District has adopted Submission of Questions or Propositions to be Placed Thereon. Printed copies for general distribution in the District are available at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that applications for absentee ballots for the Annual District Vote may be applied for during school business hours at the Office of the Clerk of the District. Complete applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk on each of the five business days prior to the Annual District Vote, and such list will also be posted at the polling place for the Annual District Vote.

TAKE FURTHER NOTICE, that Personal Registration of voters is required pursuant to the requirements of Section 2606 of the New York State Education Law and that the Special Registration Date for the regular annual election to be held on May 19, 2020, be established as April 20, 2020, between the hours of 12:00 noon and 4:00 p.m. A register containing names of registered voters will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from May 12, 2020, to May 19, 2020, exclusive of Saturdays, Sundays and holidays, at the office of the District Clerk located in the District Office, 410 West Sullivan Street, Olean, New York, 14760.

TAKE FURTHER NOTICE, that the Board of Education of this District will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2020-2021 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount of each purpose estimated necessary for payments to boards of cooperative education services shall be set forth in full with no deduction of estimated state aid. Said statement will be available, upon request, to taxpayers within this District during the hours of 9:00 A.M. Prevailing Time to 4:00 P.M. Prevailing Time from April 28, 2020, to May 19, 2020, exclusive of Saturdays, Sundays and holidays, at each of the public schoolhouses of the District as well as the Olean Public Library.

By Order of the Board of Education Olean City School District that the District Clerk is hereby directed to arrange for the use of voting machines for said Annual School District Vote and for the printing of ballot labels to be used for said machines, which ballot labels shall be printed in the forms required by the Rules of the Use of Voting Machines and the Submission of Questions or Propositions to be Placed Thereon, adopted by the Board of Education in February 1997, and for each proposition to be submitted the words YES and NO shall be printed.

Aves	8	Navs	Motion Carried

Moved by A. Caya, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution to wit:

Board of Registration Appointed

RESOLUTION FOR APPOINTMENT OF BOARD OF REGISTRATION ...

RESOLVED, that pursuant to the requirements of Section 2606 of the Education Law, the Board of Education of the Olean City School District appoint the following

named individuals, no more than half of whom are members of the same political party, as members of a Board of Registration in and for the Olean City School District, to wit:

Patricia Liberati, 117 Coleman St., Olean, NY Irene Malick, 1001 Queen St., Olean, NY

and be it further.

RESOLVED, that each of the aforenamed members of the Board of Registration shall serve for a term of one year terminating on March 1, 2021, and shall be compensated at that rate paid at the last general election held in the City of Olean, and be it further,

RESOLVED, that the aforenamed individuals shall act as a Board of Registration for the Olean City School District, and be it further,

RESOLVED, that the Office of the Board of Education at the High School Building at 410 West Sullivan Street is designated as a place within the School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district.

Ayes <u>8</u> Nays <u>0</u> Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following resolution:

Election Inspectors
Appointed

RESOLUTION FOR APPOINTMENT OF ELECTION INSPECTORS ...

RESOLVED, that pursuant to the requirements of Section 2607 of the Education Law that the following named individuals be appointed as inspectors of election to serve in the following district polling places of the Olean City School District in connection with an annual district election to be held on the 19th day of May, 2020.

POLLING PLACE - OLEAN INTERMEDIATE MIDDLE SCHOOL

- 1. Loretta Padlo, 1202 Brook Street, Olean, NY
- 2. Patricia Liberati, 117 Coleman St., Olean,
- 3. Irene Malick, 1001 Queen St., Olean, NY
- 4. Helen Stayer, 431 Fourth Avenue, Olean, N.Y.
- 5. Sarah Cassada, 714 Prospect Avenue, Olean, N.Y.
- 6. Mary Anne Powers, 212 Brookview Avenue, Olean, NY
- 7. Katherine Sielski-Kayes, 723 Garden Avenue, Olean, NY
- 8. Michael Kayes, 723 Garden Avenue, Olean, NY
- 9. Joanne O'Brien, 205 York Street, Olean, NY

AND BE IT FURTHER RESOLVED, that each of the above appointed Inspectors of Election be compensated at that rate paid at the last general election the City of Olean, New York, and be it further,

RESOLVED, that the Clerk of the Board of Education notify each of the aforenamed appointees in writing of their appointment as inspectors of election and notify them of their duties as provided in Section 2606 of the Education Law and elicit from each of the appointees their acceptance or refusal of their appointment all to the end that if any appointee refuses to accept the appointment as Inspector of Election, the Board of Education may appoint a qualified voter of the school district to fill the vacancy.

Ay	yes	8	Nays	0	Motion Carried	
Architectu to Kinley (ral and Corpora	Rick Moore, S	uperinten a total cos	dent of Schools, to awa st of \$78,800.00 (\$49,50	endation of Young & Wright rd the Capital Outlay Project 00.00 Base Bid; \$10,500.00	Kinley Corp. Awarded Capital Outlay Project Bid
Ay	yes	8	Nays	0	Motion Carried	
Superinter	ndent o		ccept the	retirement resignation,	mmendation of Rick Moore, with deep regret, of Diane	Retirement Resignation of Diane Ksionzyk Accepted With
Ay	yes	8	Nays	0	Motion Carried	Deep Regret
Moore, Su	ıperinte				e recommendation of Rick usan Moricca, Teacher Aide,	Resignation of Susan Moricca, Teacher Aid, Accepted
Ay	yes	8	Nays	0	Motion Carried	Accepted
Moore, Su	ıperinte	endent of School	ols, to acc	Hirsch-Schena, upon the cept the resignation, with retroactive to February		Resignation of Katie Wolfgang, SS Dept. Co-Chair, Accepted With Deep Regret
Ay	yes	8	Nays	0	Motion Carried	With Deep Regret
Moore, Su probationa	iperinte ary Key	endent of Schoo	ols, to app st. This is			Susan Moricca Appointed Full-Time Keyboard Specialist
Ay	yes	8	Nays	0	Motion Carried	
Superinter conditiona 10, 2020, Law, this i received n conditiona that the ap terminate	ndent of all probated at an house a control of the allower of the	of Schools, to apartionary Teacher ourly rate of \$1 additional appointion from the Coured for employing has been deriately without furtionary for the state of th	ppoint Eliz r Aide po 1.80. In a tment and mmission ment. If the ied cond- inther acti	zabeth Lampack to a 10 sition, 5.75 hours per di accordance with Section di therefore shall not conner of Education that the commissioner of Education of Education that the commissioner of Education the commissioner of Education that the commissioner of Education the Commissioner of Education th	ay, retroactive to February n 503(18)(b) of the Education nmence until the District has a appointee has been ucation notifies the District trance, the appointment shall appointee is granted	Elizabeth Lampack Appointed PT Teacher Aide
Ay	yes	8	Nays	0	Motion Carried	
Moore, Su	iperinte per day	endent of Schoo to 5.75 hours	ls, that a		e recommendation of Rick osition be increased from 020. The affected staff	Sherry Bastow, Food Service Worker, Increase in Hours Approved
Ay	yes	8	Nays	0	Motion Carried	

Moved by I. Katzenstein, s Moore, Superintendent of Scho Caroline Bremner, as the NYS \$398.86 and the All-County (El	ools, to app SMA Solo	orove the 2019-2020 Ex State (Vocal) advisor, a	xtra-Curricular appointment of at an annual stipend of	Caroline Bremner Extra-Curricular Appointments Approved
Ayes8	Nays	0	Motion Carried	
<u>Discussion Items:</u> a. Policy #7440 – Second Re	ading			<u>Discussion Items</u>
Moved by P. Hessney, sec Rick Moore, Superintendent of Registration. This policy is to s matter.	Schools, t	o adopt School Policy	#7440 - Student Voter	Policy #7440 – Student Voter Registration Adopted
Ayes8	Nays	0	Motion Carried	
Informational Items:				Informational Items
 Operations Committee Me BOE Retreat – Tuesday, M Capital Project Public Head Technology Committee Me Capital Project Vote - Tues Special Board Meeting - Wordes Board Candidate Nominati Buildings and Grounds Co Audit and Finance Sub Co Board Meeting - Tuesday, Moved by J. Bartimole, see and go in to Executive Session negotiations; performance of a attend for negotiation discussion Ayes 8 	March 3rd at ring - Tues eeting - We sday, March deduced by a trion at 7:07 pr particular ons.	t 5:00 pm – OHS Board day, March 3rd at 6:00 ednesday, March 4th at h 10th from 7:00 am to March 11th at 630 pm as Available - March 17th eeting - Tuesday, March at 6:30 pm P. Hessney, to adjourn for the purpose of disindividual. Jenny Bilott	Room pm - HS aud t 3:30 pm – OIMS Library 9:00 pm - OIMS Music Suite - to certify capital project th th 17th at 4:30 pm ch 19th at noon from the Regular Meeting scussing: OESPA and OTA	Executive Session
District Clerk Dated: March 2, 2020				
Jenny Bilotta and Aaron Wolfe	exited Exe	ecutive Session at appr	oximately 7:40 pm	
•	econded b	y J. Padlo, to adjourn f	rom Executive Session and	Regular Meeting
Ayes <u>8</u>	Nays	<u>0</u>	Motion Carried	<u>Adjournment</u>
Moved by J. Bartimole, see	conded by	A. Caya, to adjourn the	e meeting at 8:16 p.m.	<u>,</u>
Ayes <u>8</u>	Nays	0	Motion Carried	

Rick Moore

Pro-Tem District Clerk Dated: March 2, 2020

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE			
TEACHER			
CERTIFIED			
SUBSTITUTE			
TEACHER	Murray, Laurie		yes
CERTIFIED			
SUBSTITUTE			
TEACHER			
CERTIFIED			
SUBSTITUTE		SWD 1-6;	
TEACHER	Marra, Nicole	Childhood Ed 1-6	yes
NON-CERTIFIED			
SUBSTITUTE			
TEACHER			
SUBSTITUTE			
TEACHER	Delaney, William	Bachelors	yes
SUBSTITUTE			
TEACHER	Dowdall, Layne	Associates	yes
SUBSTITUTE	Golden-Arabaty,		
TEACHER	Amina	Bachelors	yes
SUBSTITUTE			
TEACHER	Lawler, Brigid	Associates	no
SUBSTITUTE	Datal Kasas	A ' - 1	
TEACHER	Patel, Karan	Associates	yes
SUBSTITUTE	Portlow,	A : - t	
TEACHER SUBSTITUTE	Destiney	Associates	yes
TEACHER	Short, Mikayla	Bachelors	V00
SUBSTITUTE	SHOIL, MIKAYIA	Dacrieiois	yes
TEACHER	Wielkie, Rolita	Masters	yes
TEACHER	Wieikie, Kolita	Masters	yes
SUBSTITUTE			
TEACHER AIDES			
TEACHER AIDES			
CLIBOTITLITE			
SUBSTITUTE TEACHER AIDE	Delaney, William	n/a	Voc
SUBSTITUTE	Delaticy, Willialli	11/a	yes
TEACHER AIDE	Dowdall, Layne	n/a	yes
SUBSTITUTE	Golden-Arabaty,	11/α	yes
TEACHER AIDE	Amina	n/a	yes
SUBSTITUTE	, willing	Π/α	y 55
TEACHER AIDE	Patel, Karan	n/a	yes
,	. a.o., raian	1.74	, ,55

SUBSTITUTE	Portlow,		
TEACHER AIDE	Destiney	n/a	yes
SUBSTITUTE	-		
TEACHER AIDE	Wielkie, Rolita	n/a	yes
SUBSTITUTE			
TEACHER AIDE	Webster, Amy	n/a	yes
SUBSTITUTE FOOD			
SERVICE			
SUBSTITUTE FOOD	_		
SERVICE	Cline, Vivienne	n/a	yes